

KARUNA INSTITUTE

Core Process Psychotherapy Two Day Introductory Workshops Application form

Please complete in block capitals and send the completed form to the relevant contact person:

Name:

Address:

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..... Post code:

Tel (home): Tel (work) :

Mobile: Email:

Date of Birth:

Mental Health: Please give details of any past or present mental health conditions you have had, and particularly ones involving psychiatric support.

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Physical/Mental Health: Please give details of any physical disabilities; medical condition; or specific learning difficulty (such as dyslexia) that you may have:

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Criminal Convictions: Please give details of any criminal convictions you have.

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Sex Offenders' Register: Are you on any List or Register of Sex Offenders? If so please give details:

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Please book a place for me on the following Two Day Introductory Workshop:

Location: Workshop date.....

I understand the fee for the Workshop is (please insert)
I enclose a cheque made payable to the appropriate person listed below.

Signed: Date:

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Please cut and retain contact addresses

PLEASE RETURN YOUR APPLICATION TO THE PERSON LISTED ON THE WEBSITE

KARUNA INSTITUTE

Booking Conditions for Training Courses and Seminars

1. Bookings for courses or seminars should be made in writing using the booking form available.
2. Places are only booked following receipt of the required deposit paid in £(sterling) and/or the administration fee as published.
3. All deposits and administration fees are non-refundable in all circumstances.
4. If the course is cancelled by the Karuna Institute for whatever reason, our liability shall be limited to the refund of deposits to those booked on to the course or seminar concerned and no liability shall be held to any other party or for any other costs incurred by the student.
5. All cancellations must be in writing.
6. In confirming acceptance of the place offered on any course or seminar the student is thereby undertaking responsibility for the payment of the course fees in full and for making payments on the specified due date(s).
7. In the event of cancellation of a place after an acknowledgement has been sent to the student, fees become due as follows :-

within 2 months (8 weeks of course start date : full fees
within 2-3 months (12 weeks) of course start date : 50% of fees due
beyond 3 months : no further payment is due.
8. All payments to Karuna Institute for fees and all refunds to be made in £(sterling).
9. Karuna Institute reserve the right to alter dates, staffing or venues due to unforeseen or exceptional circumstances and there will be no liability to any party for costs.

Data protection:

Please note that if you are accepted onto a Karuna Institute Course, your contact details will be distributed on a participant list prior to the start date, but only to students and Training Staff. We may also pass your contact details to other Karuna student groups. We NEVER release details of our students to outside organisations or individuals without their permission to do so.